

**Mandatory disclosure by institutions running PGDBM /PGDM/ MBA programmes to be included in their respective Information Brochure, displayed on their website and to be submitted to AICTE every year well before the admission process**

The following information is to be given in the information brochure besides being hosted on the institution's website

**I** **Name of the institution**

Farook Institute of Management Studies

- ❖ Address including telephone, Fax, e mail

FAROOK INSTITUTE OF MANAGEMENT STUDIES  
Farook College PO, Calicut, Kerala 673632

Tel: 0495 2 440658/648, Fax 0495 2440658

E mail [mba@fims.ac.in](mailto:mba@fims.ac.in)

URL- [www.fims.ac.in](http://www.fims.ac.in)

**II** **Name and address of the Director**

Dr. Saji Kuriakose

FAROOK INSTITUTE OF MANAGEMENT STUDIES  
Farook College PO, Calicut, Kerala 673632

Tel: 0495 2 440658/648, Fax 0495 2440658

**III** **Governance**

- ❖ Members of the Board and their brief background

**FIMS BOARD OF GOVERNORS**

Chairman - Mr. PK Ahamed (Chairman, Peekay Group of Companies)

Vice Chairman - Dr. P Mohammed Ali (Vice Chairman & MD Galfar Group)

Secretary - Mr. CP Kunhi Mohammed (Executive Director, KRS Group)

Joint Secretary - Mr. O.K. Shaheed (Industrialist & Alumni XLRI)

Treasurer - Mr. NK Mohammed Ali (MD, Parisons Group of Companies)

- ❖ Members of the Academic Advisory Body

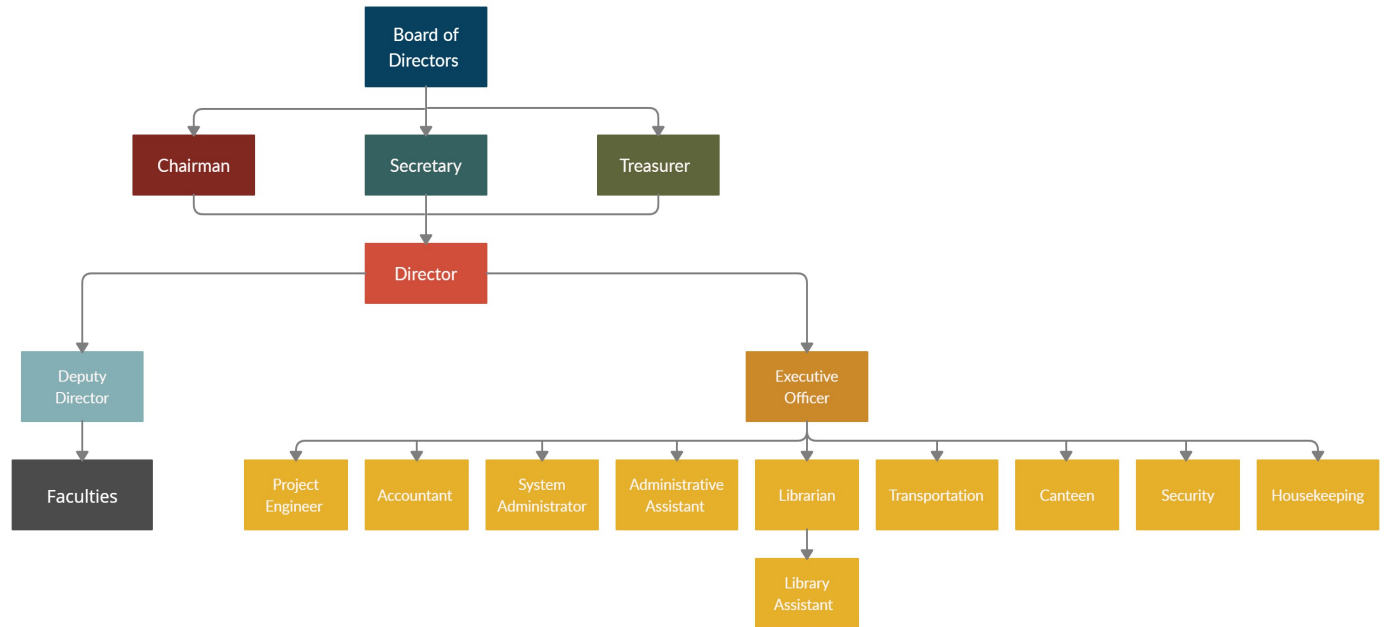
Mr. Javed Hassan (Chairman - Nest Group of Companies)

Prof. AH Kalro (Former Director- IIM Kozhikode)

- ❖ Frequency of the Board meetings and Academic Advisory Body: Board meeting every three months and Academic Advisory Body twice in a year.

## ❖ Organizational Chart and Processes.

### Farook Institute of Management Studies Organizational Chart



## ❖ Nature and extent of involvement of Faculty and students in Academic Affairs/ improvements:

The below systems are followed in the campus to ensure involvement of faculty and students in academic affairs.

- **ACADEMIC COUNCIL** consisting of the following members functions in the campus to plan and review academic matters.
  1. Director
  2. Academic Head
  3. Examination Controllers
  4. Faculty batch coordinators
- **ACADEMIC COUNCIL** meets every month to review the academic matters. It takes decisions and initiates actions to improve academics.
- Management Students Association and faculty members meet regularly to address the student's feedback and ensure the involvement of students in academic and extracurricular activities.
- Faculty headed clubs in the areas of specialization organizes training program or workshop in every semester to support the understanding of subjects.
- Mentoring system by faculty members ensures individual attention and specialized learning of students.
- Academically weaker students are identified by faculty coordinators and special evening camps and coaching is offered.
- Online Learning Management system with online content creation in video content and e-reading content is available.
- LMS platform has discussion forum for doubt clearance and group learning.
- LMS platform allows personal feedback to faculty as well as students to suggest improvements.
- Live progress tracking by students in attendance percentage, grades, course status etc is made available in online platform.

#### IV Programmes

- ❖ Name of the programme ( Full Time) approved by the AICTE: Master of Business Administration (MBA – two year full time course – Four Semesters)
- ❖ Name of the programme ( Part Time) approved by the AICTE: Nil
- ❖ Name and duration of the programme(s), if any not approved by the AICTE and being run in the same campus : Nil
- ❖ For each programme the following details are to be given
  - Name : Master of Business Administration (MBA)
  - No of seats : 120
  - Duration : Two Years (Four Semesters), Full time
  - Cut off mark for admission during the last two years : 50% in any Degree (aggregate) recognized by Calicut University for General Category, 45% for OBC and Degree pass for SC/ST
  - Fee: Tuition Fees : Rs 65,000/- per semester (Approved by the Govt.)
  - Placement Facilities for the last two years : Facilities available- Last two batch students almost placed
  - Campus Placement in the last two years with the min, max, and avg. salary per annum : Rs. 2 lakh/annum (Minimum) – Rs. 12 lakhs/annum (Maximum) – Rs. 4 Lakhs/annum (average)
- ❖ Name and duration of programme(s) having affiliation/ collaboration with Foreign University/s Institution/s and being run in the same campus along with status of AICTE Approval : Nil
- ❖ Details of the Foreign Institution/ University : Nil
- ❖ For each collaborative / Affiliated Program give the following: Not Applicable
- ❖ Whether the collaborative programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification np. 37-3/Legal/2005 dated 16<sup>th</sup> May, 2005 : Not Applicable

#### V. FACULTY

- ❖ No of Faculty Members :
  - Permanent Faculty : 11+Director
  - Visiting Faculty : 6
  - Adjunct Faculty : 3
  - Guest Faculty : 6

❖ Profile of each faculty with qualifications, total Experience, age and duration of employment at the Institute concerned (see table for details of Permanent Faculty)

Sl. No.	Name	Qualification	Experience (Years)	Age	Duration of experience at the institute
1	Dr. Saji Kuriakose	MBA, Mphil, PGDIT and Ph.D		51	7 Years & 8 Months
2	Mr. Ahamed Riaz. K	BSc, MBA	19	45	8 Years & 2 Months
3	Mrs. Sujata Shankaran	M Com, MBA, B Ed	20	45	10 Years
4	Mr. Rajesh Janardhanan	MBA, M.Com	18	49	5 Years & 7 Months
5	Mr. Baby Abraham	M.Tech, MBA	15	42	6 Years
6	Mr. Irshadul Islam CA	B. Tech, MBA	12	37	8 Years & 4 Months
7	Dr. Joseph P.V	M Phil, MBA, PhD	21	50	8 Years
8	Mr. Arun Antony	B Tech, MBA	11	34	6 Years & 8 Months
9	Mr. Sujith Sebastian	B Sc, MBA	14	39	7 Years & 5 Months
10	Mr. Arun V	MBA	14	36	5 Years
11	Mr. Shabad M.K	BA, MBA, MA(Economics)	12	37	3 Years & 3 Months
12	Mr. Riyas Ali	MBA	16	41	1 Year & 2 Months

❖ Number of Faculty employed and left during the last two years : Faculty Left : 3

: Faculty Employed : 3

❖ Profile of the Director / Principal with qualifications, total experience , age , and duration of employment at the Institute concerned

- Name : Dr. Saji Kuriakose
- Qualification : MBA, Mphil, PGDIT and Ph.D
- Total Experience : 18 years in Teaching and Research
- Age : 48 years

Duration of Employment with the Institute : 7.5 Years

❖ Whether Student Assessment of Faculty is in force : Yes

## VI. FEE

- Details of fee ,as approved by the State Fee Committee, for the Institution: Tuition Fee Rs 1,35000/- per annum - fee collected semester wise.
- Time schedule for payment of Fee for the entire programme :
  - First Semester : At the time of admission (July/August every year)
  - Second Semester : 15<sup>th</sup> March
  - Third Semester : 15<sup>th</sup> September
  - Fourth Semester : 15<sup>th</sup> March of the next year
- Fee waivers granted with amount and name of students :
  - 1) Mr. Abdul Vadhoodh – Rs. 70000/- per Sem
  - 2) Ms. Shamna Shamsudheen – 30000/- per Sem
- No of scholarships offered by the Institute with the name of students, duration and amount : Nil
- Criteria for fee waivers / scholarships: Financially backward
- Estimated cost of Boarding and Lodging in hostels : Rs. 33,000/- per semester

## VII ADMISSION

- No of seats sanctioned with the year of approval: 120 - F. No. South-West/1-7007521535/2020/EOA
- No of students admitted under various categories each year in the last two years:

<u>Year</u>	<u>Mgt Quota</u>	<u>Merit Quota</u>	<u>General Category</u>	<u>OBC</u>	<u>SC/ST/OEC</u>
2018-2020	60	29	13	44	1
2019-2021	60	47	24	45	1
2020-2022	60	48	40	80	2

- No. of applications received during the last two years : 2019-20 : 295 applications  
2020-21 : 340 „

## VIII ADMISSION PROCEDURE

- Mention the admission test being followed, name and address of the Test Agency and its URL (website):  
As per Admission Supervisory Committee (ASC), Government of Kerala Guideline, we are permitted to admit students from three Entrance Examinations, Conducted by various Agencies
  - C-MAT Conducted by AICTE URL: [www.aicte-cmat.in](http://www.aicte-cmat.in)
  - KMAT Conducted by Admission Supervisory Committee, Govt. of Kerala
  - CAT Conducted by IIM
- No of seats allotted to different Test Qualified Candidates CAT, MAT XAT, JMET, ATMA, CET, JEE (State conducted tests/University tests) :  
We have opted for CMAT, KMAT& CAT and all the 120 seats are allotted to Entrance qualified students.
- Calendar : MBA 2021-2023
  - Last date for request of applications: 15-06-2021

- Last date for submission of application: 30-06-2021
- Dates for Group Discussion(GD)/ Interviews : 20/02/21, 6/03/21, 27/03/21, 17/04/21, 08/05/21, 22/05/21, 5/06/21 and 12/06/21
- Dates for announcing final results: 24/2/21, 11/03/21, 31/03/21, 22/4/21 and 20/6/21
- Release of admission list (main list and waiting list should be announced on the same day) : 12/07/21
- Date for acceptance by the candidate (time given should in no case be less than 15 days): 27/07/21
- Last date for closing of admissions :15/08/2021  
( As per ASC Guidelines)
- Starting of the academic session: As per the University Notification & Academic Schedule - Uty

Intimation waiting - usually in June/July.

**The waiting list should be activated only on the expiry of the date of main list**

- The policy of refund of the fee, in case of withdrawal, should be clearly notified: As per the AICTE/ University of Calicut/ Govt. of Kerala norms and rules.

**IX CRITERIA AND WEIGHTAGE FOR ADMISSION**

- Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.

- Admission Test - 80
- GD -10
- Interview -10

Total 100

- Mention the minimum level of acceptance, if any, for any criteria:

50% marks (Aggregate) in any degree recognized by the University of Calicut with Valid

CMAT/CAT/KMAT Score -

- Mention the cut-off levels of percentage & percentile scores ( section wise and /or total as the case may be ) of the candidates in the admission test who are called for GD/ Interview:

CAT	CMAT	KMAT
General- 15%	General- 15%	General- 10%
SEBC/OBC- 10%	SEBC/OBC- 10%	SEBC/OBC- 10%
SC/ST/OEC -7.5%	SC/ST/OEC -7.5%	SC/ST/OEC -7.5%

- Mention the last two years cut-off level of percentage & percentile (section-wise and /or total as the case may be) of the candidates called for GD/ Interview:
- Display marks scored in the Test, GD, Interview etc, and in aggregate for all candidates who come for GD/ Interview etc. : List will display on 31/06/2021

## **X APPLICATION FORM**

- Downloadable application form, with online submission possibilities: Yes ([www.fims.ac.in](http://www.fims.ac.in))

## **XI LIST OF APPLICANTS**

- List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for Open seats. List of candidates who have applied along with percentage/ percentile scores for management quota seats : Admission of merit quota seats is done by the University and the process is in progress.

## **XII CRITERIA FOR GD/ INTERVIEW**

- Norms adopted for calling the candidates for Group Discussion / Personal Interview. (It has to be strictly in order of merit): As per the rules and regulations of the affiliating University
- Attributes for evaluation in GD/ Interview: As per the rules and regulations of the affiliating University

## **XIII RESULTS**

- Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)
  - Dr. Saji Kuriakose - Director of the Institute.
  - Prof. Ahame Riaz Deputy Director
  - Mr. Sujith Sebastian - Coordinator - Admission
  - Mr. Shabad M K- Coordinator – Admission
- Score of individual candidates called for Group Discussion and Interview in each of the components Including the test and in total, arranged in order of merit: In the order of merit
- List of candidates who have been offered admission in each category: Admission in the merit quota seats not Completed.
- Waiting List of candidates in order of merit to be operative from the last date of joining of the first list of Candidates, category wise: Admission process in progress
- List of the candidates who joined within the date vacancy position in each category before operation of Waiting List: All the candidates joined from the selected list, No - Candidates from waiting list is taken.